



National Power Corporation

ADVISORY

(for Un-rehired DAMA Claimants as Validated by COA)

1. In view of the concern of certain claimants on the wording of the quitclaim template considering the payment has not been actually received at the time of execution of the quitclaim, the template shall be revised for claimants having said concern. They may submit their quitclaim in the following format, as applicable:
 - a. [Format without amount](#) (← *click link to access*). ; or
 - b. [Format with amount](#) (← *click link to access*).
2. Those who have already submitted their quitclaims will be contacted IF any correction will be necessary.
3. Please be informed that the lockdown originally scheduled for the Head Office on December 7-9, 2020 was extended to December 11, 2020. NPC has since then maintained a skeletal crew to man the hotline and receive submitted requirements.
4. The Task Force has updated the NP Board on 15 December 2020 and was advised to await the formal response of GSIS and BIR on the statutory deductions. The Board shall assist with following up with the concerned agencies to expedite the receipt of these documents.
5. Claimants are earnestly enjoined to bear with the necessary processing time for the DAMA payments. Please be assured that everything is being done to make the process efficient with the end in view of releasing the COA validated payments (less the required statutory deductions) as quick as NPC can manage.

PLEASE NOTE:

1. CHECK RELEASE SHALL BE DONE BY BATCH IN ALPHABETICAL ORDER
2. CLAIMANT/REPRESENTATIVE SHALL BE NOTIFIED THRU HIS/HER EMAIL ADDRESS OR MOBILE PHONE NUMBER PER NPC RECORDS.

IN THE INTEREST OF OBSERVING CURRENT HEALTH PROTOCOLS, CLAIMANT(S)/REPRESENTATIVE(S) ARE ADVISED NOT TO PROCEED TO NPC-HEAD OFFICE UNTIL NOTIFIED BY AUTHORIZED NPC PERSONNEL.

3. FOR INQUIRIES, YOU CAN GET IN TOUCH WITH NPC VIA EMAIL ADDRESS damaclaims@napocor.gov.ph OR CALL LANDLINE NO. 8920-0093. Assigned NPC personnel shall receive information/queries/concerns to be forwarded to, and addressed by, the concerned NPC group.

NPC SHALL BE RELEASING REGULAR ADVISORIES FOR NEEDED UPDATES.