



## National Power Corporation

### NPC-STP STUDENT TRAINEESHIP PROGRAM

#### SCHEDULE OF NPC-STP FOR THE SY 2024-2025

ACTIVITY	SEMESTER	PERIOD
Acceptance of Application	Summer	June-July 2024
	1 <sup>ST</sup> Semester	August-December 2024
	2nd Semester	January-May 2025
Processing of Requirements	Summer	May 20-27, 2024
	1 <sup>ST</sup> Semester	July 22-29, 2024
	2nd Semester	December 16-20, 2024
Evaluation & Endorsement to Functional Groups	Summer	May 28-30, 2024
	1 <sup>ST</sup> Semester	July 30-August 2, 2024
	2nd Semester	January 6-9, 2025
Orientation of Accepted Student-Trainees & Start of Traineeship	Summer	June 3, 2024
	1 <sup>ST</sup> Semester	August 5, 2024
	2nd Semester	January 10, 2025

The Pre-qualification requirements are:

1. NPC Accredited schools/institutions (refer to the attached list);
2. Be in the senior year of study or when school requires them to undertake office practice;
3. The general average rating for the last 2 semesters is 82% (2.5) or higher;
4. Letter of recommendation/request from the school addressed to:

**Mr. CESAR C. FERNANDO, Jr.**

Manager

Training and Development Division

Administration and Finance Group

National Power Corporation

**Students who meet the pre-qualification requirements, shall also submit the following admission requirements:**

1. Filled-up Application Form (NPC Form);
2. Personal History Statement (NPC Form);
3. Notarized Training Agreement and Liability Waiver (NPC Form);
4. Certificate of Good Moral Character from the school issued by the Dean;
5. Laboratory Results of CBC & Urinalysis, Drug Test, X-ray & COVID Test;
6. Police Clearance; and
7. 3 copies of 1x1 ID pictures

The following documents are required for school accreditation:

1. School profile
2. CHED Permit
3. List of Courses offered
4. Name and contact of school coordinator
5. Signed NPC MOA

**School Coordinator - Interested schools/universities are advised to appoint a school coordinator who will coordinate with the Training & Development Division. Students not accompanied by a school coordinator will not be entertained.**

For the details of the program, our contact person is Ms. Julia Maria C. Atencio, HR Specialist, with email address at [tdd@napocor.gov.ph](mailto:tdd@napocor.gov.ph) and telephone no. 8921-3541 local 5514.

  
**CESAR C. FERNANDO, JR.**

Manager, TDD