



NATIONAL POWER CORPORATION

BNPP PRESERVATION AND DISPOSAL

Napot Pt., Morong, Bataan

Tel. Nos. 921-35-41 to 44
Local Nos. 5313/5887

RQ No./AC No. BNPP-SVP23-002

REQUEST FOR QUOTATION (SMALL VALUE PROCUREMENT – 53.9)

Date _____

Sir/Madam:

Please provide the NPC-BNPP Decentralized Bids and Awards Committee (DBAC) with your best quotation that shall be inclusive of all taxes and other related expenses/charges for the items specified in the Terms of Reference (TOR) attached as “Annex A-1” under Ref. No. S4-BPD23-002 with an Approved Budget for the and Purchase Requisition (PR) No. NINE HUNDRED THOUSAND PESOS (Php 900,000.00) ONLY Contract (ABC) of _____ by indicating your bid proposal in the separate Supplier’s Bid Quotation Form attached as “Annex B”.

The Supplier’s Bid Quotation Form (Annex B) shall be submitted together with the required documents, as follows:
A. PHILGEPS Registration, whichever is applicable:

For Platinum Members:

- 1) Valid/updated Certificate of PHILGEPS Registration (include the attached “Annex A”. In case the Mayor’s Permit in the said “Annex A” is expired, a valid/updated Mayor’s Permit must also be submitted.

For Red or Blue Members:

- 1) Valid Mayor’s Permit showing the expiry date.
 - 2) PHILGEPS Registration Number.
- B. Latest Income Tax Return / Business Tax Return
C. Omnibus Sworn Statement (Use attached Form)
D. Professional License/Curriculum Vitae (for Consulting Services only)
E. PCAB LICENSE (for INFRA Projects only)
F. Other documents: Please refer to the attached TOR

Further, the bid proposal together with the above required documents shall be submitted by the bidder to **JELLIANE F. BAGTAS, Procurement Officer, BATAAN NUCLEAR POWER PLANT, Napot Pt., Morong, Bataan** on or before **JUNE 20, 2023** thru either of the following manners:

- Personally submitted
- Via courier, i.e. LBC, JRS Express, To-Go, etc.
- Thru e-mail at ifbagtas@napocor.gov.ph

In case of a failed bidding, a re-bidding maybe conducted without prior notice to any previous bidder(s):

For further inquiries, please contact the DBAC Secretariat, Ms. _____
at Telephone No./s _____ 0960 568 0405

JELLIANE F. BAGTAS

Very truly yours,


EDITA D. SANCHEZ

Chairman, DBAC-BNPP

BIR Road cor. Quezon Avenue, Diliman
Quezon City 1100, Philippines
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**REPUBLIC OF THE PHILIPPINES
NATIONAL POWER CORPORATION
BNPP PRESERVATION AND DISPOSAL
Napot Pt., Morong, Bataan**

ANNEX A-1

RQ No./AC No. BNPP-SVP23-002

**TERMS OF REFERENCE
ALTERNATIVE MODE OF PROCUREMENT
(SMALL VALUE PROCUREMENT – 53.9)**

1. Scope of Works: PR No. S4-BPD23-002

The scope of works for the Drilling of Deep Well and Installation of Submersible pump project shall cover, but is not limited to, the following activities:

A. Mobilization

- Before the mobilization to the site, the representatives of the Drilling Contractor shall secure the Notice to Proceed and submit the list of all materials and machinery they will bring into the BNPP site. A coordination meeting between the contractor and BNPP authorized personnel prior to mobilization.
- In the case that electricity is needed, the contractor must provide their own power generator. Alternatively, they could get power from the BNPP, but it would be sub-metered. The amount of power consumed as indicated by the meter will then be reimbursed by the contractor to NPC.
- The Contractor shall secure drilling permit/s and other necessary requirements.

B. Submission of brochures/drawings, for approval of the End User prior to installation.

C. Inspection of materials

- Inspection of materials to be done by the BNPP warehouse representative and QC inspector for accounting and conformity with the technical specification as stated herein.

D. Well drilling

- Record the final depth, pipe specification, water filtration used, and water level.

E. Perform water quality testing or potability as per DOH standards. Said test is to be witnessed by the Environmental Management Specialist.

F. Record / document the test results and submit a written report to BNPP Management for evaluation and approval.

G. Pump and motor installation

- Prior to the installation, necessary testing shall be done on motor and cable in the presence of End User and deputized Quality Control Inspector
- After installation, perform necessary testing on the motor and cable in the presence of End User and deputized Quality Control Inspector

- Record / document test results and submit a written report to BNPP Management for evaluation and approval.

H. Motor controller installation and operation

- Connect the motor cable including the control cables from the well and tank.
- Check and observe all the instruments for proper operation in the presence of deputized Quality Control Inspector.
- Record/document the registered reading before and after operation.

I. Piping installation

- Install the pipes, fittings and valves from the discharge pipe to the tank.
- Check and observe joints and valves for leaks.

J. Demobilization

- NPC representative with assistance of the guard on duty must check all the materials and machinery to be taken out.

Note: Safety should be a priority and always keep the working area clean at all times.

APPROVED BUDGET FOR THE CONTRACT: PhP 900,000.00

2. Technical Specifications

A. General Requirements

- Motor controller must be equipped with necessary protection, voltmeter, ammeter, wattmeter, and operation timer.
- Pump head must be appropriate to the height of tank plus at least additional reserve height for tank height adjustment.
- Required flow at discharge must be $\pm 10\%$ of the rated pump specifications.
- Maintenance and troubleshooting procedure is provided by the contractor including its training if needed.
- Submersible-motor 3HP with control box
- Submersible pump
- G. I Pipes
- Ball Valves, G. I Fittings and PVC Fittings
- Control Panel with the following safety features:
 - Magnetic Contactor
 - Overload Protection
 - Cut-out box (Weather Proof)
 - High and Low Liquid Level Control
 - Pilot Lamp
 - Voltmeter
 - Ampere Meter

B. Materials/Equipment

- All materials to be furnished by the Contractor shall be new and unused, free from defects and imperfections and best suited for its intended purpose. All materials shall comply with the latest revisions or editions of the specified standards or material specifications. The equipment and/or materials to be furnished under this specification shall be essentially the current standard products of the respective manufacturer regularly engaged in the production of such equipment

- and/or materials. It shall be designed and manufactured for maximum safety and reliability in accordance with quality specifications.
- Materials delivered shall conform to the specifications as presented by the contractor and as approved by the NPC.

C. Testing of Materials

- All materials, parts and/or assemblies, to be used in the Works shall be tested conforming to the specifications and provisions of the approved and applicable standards for testing of materials.
- Results of the test shall be submitted to provide the means of determining compliance with the applicable specifications.
- All test or trials shall be made in the presence of NPC or his duly authorized representative unless waived in writing its right to witness such test.

D. The Contractor's quality assurance program shall provide established procedures for prompt detection and correction of all conditions adversely affecting quality, including failures, malfunctions, incidents, trends, deficiencies, deviations, non-conformances, and defective materials.

E. Certificate Of Completion and Acceptance

- When all the works and services have been satisfactorily completed as required in the Contract, the Contractor may give notice to this effect to NPC. Such notice shall be deemed to be the basis for NPC to conduct final joint inspection. Certificate of Completion shall be issued within fifteen (15) days after all works have been inspected and found in conformance to the specifications and contract requirements.

F. Warranty

- The Defects Liability Period of one (1) year for the completed Works shall commence on the date of issue of the Certificate of Completion. During this period, the Contractor shall undertake the repair works, at his own expense, of any damage to the infrastructure on account of the use of materials of inferior quality, within ninety (90) days from the time NPC has issued an order to undertake repair. In case of failure or refusal to comply with this mandate, NPC shall undertake such repair works and shall be entitled to full reimbursement of expenses incurred therein upon demand.

3. Contract Duration

Contract duration shall be NINETY (90) calendar days upon receipt of the Contract / Notice to Proceed.

4. Work Safety and Working Hours

- a. The contractor shall strictly observe all safety and security rules and regulations of the NPC-BNPP Complex to prevent accidents and injuries and/or damage to NPC properties.
- b. Clearing activities at the NPC-BNPP Complex premises shall be allowed only from 8:00 AM to 5:00 PM Monday to Friday, except holidays, only. If contractor intends to work beyond 5:00 PM and during weekends, authorization must be secured from BNPP/NPC management.

5. Contractor's Responsibilities

- a. Workers to be deployed shall be directly hired by the Contractor.
- b. No employee-employer relationship shall exist between NPC & Contractor's personnel

- c. The Contractor is solely responsible for all indemnities to its employees arising from work-related accidents and violations.
- d. Repair/Replace and/or pay within two (2) weeks damages to NPC properties caused by neglect on the part of the Contractor.
- e. The Contractor shall report directly to the BNPP Manager or his/her representative.
- f. The Contractor and his employees who will be working at the site shall submit Police/Barangay Clearance before the start of the activity.

6. Prospective Bidder

Prospective Bidder must conduct an ocular inspection of the site to ensure full completion of the work/project and to apply safety measure in the execution of the work/activity. **Site Inspection Certificate** will be issued by the end-user after the ocular inspection.

7. Bid Submission

The Bidder shall submit their bids through their authorized representative or in the manner of submission as prescribed in the RFQ.

8. Late Bids

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC-BNPP.

9. Bid Prices

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

10. Bid Price Validity

Price validity shall not be less than One Hundred Twenty (120) calendar days from date of bid submission.

11. Eligibility Criteria

- a. Bids shall be checked using the COMPLYING/NON-COMPLYING Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated COMPLYING, the same shall be ranked and corrected for computational errors to identify the Lowest Calculated Bid (LCB).

12. Detailed Evaluation and Comparison of Bids

The LCB shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

13. Post qualification

Submitted documents of the S/LCB shall be subjected to post qualification evaluation.

The S/LCB that PASSED the Post-Qualification shall be declared as the Single/Lowest Calculated Responsive Bid (S/LCRB).

14. Total Contract Price

The Total Contract Price shall be inclusive of all taxes and other related expenses/charges.

15. Notice to Contractor

- a. The winning Bidder shall pick-up the Contract / Notice to Proceed (NTP) from NPC-BNPP within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the Contract /NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.
- c. The winning Bidder shall provide Performance Security Bond for Infrastructure Projects pursuant to Sections 39 and 62 of RA 9184.

16. Contract Effectivity

The scanned copy of Contract/NTP will be sent thru email to the winning Bidder/Supplier and shall take effect immediately upon Supplier's acknowledgement receipt of said Contract/NTP.

17. Terms of Payment

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

A retention money equivalent to ten percent (10%) of the total contract price shall be deducted on the payment and shall be released after the lapse of the warranty period. Provided, however, the supplies delivered and installed are free from patent and latent defects and all the conditions imposed under the contract have been fully met.

18. Liquidated Damages

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

19. Applicable Laws, Rules and Regulations

It is understood that the provisions specified under RA 9184 (Government Procurement Reform Act), its IRR and subsequent amendments issued by the Government Procurement Policy Board (GPPB), although not specifically mentioned in this contract are deemed to be incorporated and made part of this contract as though fully written out and set forth herein.

20. Liability of the Supplier

If after receipt of the Contract, the Supplier fails to deliver the goods, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

21. Disclosure of Relations

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure of relations.

22. Administrative Sanctions

Bidder shall likewise be imposed the rules as stated in Section 69 (Imposition of Administrative penalties) should there be infractions committed.

23. Reservation Clause

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s pursuant to Section 41 of RA 9184.

Prepared By:

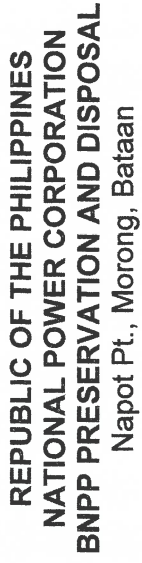

WILFREDO P. TORRES
Electrical Control Operator B
End User

Reviewed By:


DANTE M. CARAOS
Division Manager
Bataan Nuclear Power Plant

Approved By:


MANUEL LUIS B. PLOFINO
Senior Department Manager
Resource Management Service



RQ No./AC No. BNPP-SVP23-002

Date _____

I have read and examined the Terms of Reference (TOR) for PR No. **S4-BPD23-002** and I agree with the conditions in the TOR and offer the following supplies with specific descriptions:

Item No.	QTY.	UNIT	DESCRIPTION	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
TOTAL BID PRICE					

Company Name _____
 Contact Details _____
 e-mail address _____

Notes:

1. The bidder may use this supplier's bid quotation form or its own company letter head following this format duly signed by the Supplier or his/her Authorized Representative when making the offer.
2. The Bidder's Total Contract/Bid Price shall be inclusive of all taxes and other related expenses/charges.