



**National Power Corporation**  
**REQUEST FOR QUOTATION**  
**(SMALL VALUE PROCUREMENT - 53.9)**

05 March 2025

Sir/Madam:

Please provide us with your best quotation for the items as specified in the Terms of Reference (TOR) for PR No. **SO-SPU25-001** Ref. No. 3VP250321-RA00085 and submit the same in a sealed envelope to be dropped in the designated drop box at the Bids and Contracts Services Division (BCSD), Ground Floor, Diliman, Quezon City **on or before 9:30 AM of 21 March 2025.**

The following documents must be submitted together with the quotation:

1. PhilGEPS Registration, whichever is applicable:

For Platinum Members:

Valid and Updated Certificate of PhilGEPS Registration (This should include the attached "Annex A" – List of Eligibility Documents). In case the Mayor's / Business Permit in the said Annex "A" is expired, a valid/updated Mayor's Permit must also be submitted.

For Red Members:

- a. Valid Mayor's Permit
- b. PhilGEPS Registration Number ;

2. Other documents: : Please refer to the attached TOR

Additional Documentary Requirements, if applicable:

- ☒ Omnibus Sworn Statement (use attached Form) (For Total ABC of Above PhP 50,000);
- ☒ Latest Income Tax Return / Business Tax Return (For Total ABC of Above PhP 500,000);
- ☐ Professional License/Curriculum Vitae (for Consulting Services only);
- ☐ PCAB License (for INFRA Projects only);

The Warranty Period shall be: Please refer to the attached TOR

In case of a failed bidding, a re-bidding maybe conducted without prior notice to any previous bidder(s).

For further inquiries, please contact the BAC Secretariat, **Ms. Ardee A. Alcancia** at telephone no/s. 8- 9245-300 loc 5208 / Fax No.8- 922-1622 / email address: [bcsd@napocor.gov.ph](mailto:bcsd@napocor.gov.ph) or [mraalcancia@napocor.gov.ph](mailto:mraalcancia@napocor.gov.ph).

Very truly yours,

**LARRY I. SABELLINA**

Vice President, Mindanao Generation &  
Chairman, Bids and Awards Committee



**NATIONAL POWER CORPORATION**

Gabriel Y. Itchon Building  
Senator Miriam P. Defensor-Santiago Avenue (formerly BIR Road)  
corner Quezon Avenue, Diliman, Quezon City 1100, Philippines  
Tel. Nos. (632) 8921-3541 to 80 • Fax No. (632) 8921-2468  
Website: [www.napocor.gov.ph](http://www.napocor.gov.ph)





Republic of the Philippines  
NATIONAL POWER CORPORATION

**TERMS OF REFERENCE  
ALTERNATIVE MODE OF PROCUREMENT  
(SMALL VALUE PROCUREMENT – 53.9)**

**PR NO. SO-SPU25-001 / REF NO. SVP250321 - RA 00085**

**Supply, Delivery & Testing of Network Attached Storage for OVP-SPUG**

Item No.	DESCRIPTION	QTY.	ABC (PhP)
1	DATA BACK UP STORAGE NETWORK ATTACHED STORAGE DISK STATION, RAID	1 LOT	500,000.00
<i>Please refer to the attached sheets consisting of seven (7) pages for the complete Technical Specifications marked as <b>ANNEX "A"</b></i>			
TOTAL AMOUNT			<b>500,000.00</b>

**Notes:**

- **Warranty:** Shall be at **least one (1) year**
- **Bidders are required and reminded to strictly state/include in their own Bid Proposal the requirements in the Terms and Conditions stated under the NPC Terms of Reference (TOR) to wit:**
  - **Payment Terms**
  - **Delivery Period**
  - **Price Validity**
  - **Delivery Point**

**APPROVED BUDGET FOR THE CONTRACT: PHP 500,000.00**

- 2. Delivery Period** -see attached TOR-
- 3. Delivery Point**  
Items shall be delivered at **National Power Corporation – SPUG Data Center- HO, Diliman, Quezon City**

**4. Bid Submission**

The Bidder shall submit their bids through their authorized representative or in the manner of submission as prescribed in the Request for Quotation (RFQ).

**5. Late Bids**

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC.

## **6. Bid Prices**

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

## **7. Bid Price Validity**

Price Validity shall not be less than One Hundred Twenty (120) calendar days from the date of opening of bids/quotations.

## **8. Eligibility Criteria**

- a. Bids shall be checked using the PASS / FAIL Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated PASSED, the same shall be ranked and corrected for computational errors to identify the Lowest Calculated Quotation (LCQ).

## **9. Detailed Evaluation and Comparison of Bids**

The LCQ shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which do not comply with the requirements of the tender shall be considered non-complying.

## **10. Post-qualification**

Submitted documents of the LCQ shall be subjected to post qualification evaluation. The bid that is rated as "PASSED" during the Post-Qualification activity shall be declared as the Single / Lowest Calculated Responsive Quotation (S/LCRQ).

## **11. Total Contract Price**

The Total Contract Price shall be inclusive of all taxes and other related expenses / charges.

## **12. Notice to Supplier**

- a. The supplier shall pick-up the Purchase Order (PO)/ Notice to Proceed (NTP) from NPC within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period shall cause the cancellation of the same and shall warrant the imposition of penalties as prescribed by law.

### **13. PO Effectivity**

- a. The PO shall take effect immediately upon receipt of the PO / NTP by the supplier sent through fax as evidenced by the fax transmission receipt and as confirmed by the supplier's representative.

### **14. Terms of Payment**

NPC shall pay the CONTRACTOR within thirty (30) days from receipt of the complete supporting documents as required by NPC. Checks will be prepared for payment to the CONTRACTOR subject to existing taxes.

### **15. Warranty**

In order to assure that manufacturing defects shall be corrected by the supplier, a warranty shall be required from the contract awardee for a minimum period of three (3) months, in case of expendable supplies, or a minimum period of one (1) year, in case of non-expendable supplies, after acceptance by the procuring entity of the delivered supplies, unless otherwise provided in the RFQ.

### **16. Liquidated Damages**

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

### **17. Liability of the Supplier**

If after receipt of the Purchase Order, the supplier fails to deliver the goods, appropriate sanctions shall be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

### **18. Disclosure of Relations**

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure of relations.

### **19. Administrative Sanctions**

Bidder shall likewise be imposed the rules as stated in Section 69 (Imposition of administrative penalties) should there be infractions committed.

Should there be infractions, the appropriate sanctions provided under Section 69 (Item 69.1) of The 2016 Revised IRR shall be imposed against the bidder.

### **20. Reservation Clause**

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

**SUPPLIER'S BID QUOTATION**  
**(NP-Small Value Procurement - 53.9)**

To: The BAC Chairman:

I have read and examined the Terms of Reference for Purchase Requisition (PR) No/s. **SO-SPU25-001**. I agree with the conditions of the TOR and offer the following supplies with specific description:

ITEM NO.	DESCRIPTION OF ITEM / S TO BE SUPPLIED	QTY	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
1				
TOTAL BID PRICE				

\_\_\_\_\_  
Name and Signature of Authorized Representative

Date \_\_\_\_\_

Company Name \_\_\_\_\_

Contact Details \_\_\_\_\_

e-mail address \_\_\_\_\_

*Note: The bidder may use this form or its own company letter head following this format duly signed by the authorized representative when making the offer.*



ANNEX "A"

**TERMS OF REFERENCE**  
**TECHNICAL SPECIFICATIONS**  
**TABLE OF CONTENTS**

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## **TERMS OF REFERENCE**

### **TECHNICAL SPECIFICATIONS**

#### **GENERAL**

This specification covers the technical requirements for the Supply, Delivery, and Testing of Network-Attached Storage for the Office of the Vice President—Small Power Utilities Group (OVP-SPUG).

All supplied equipment and accessories shall be new and unused. They shall be suitable for the intended purpose and comply with all applicable regulations, quality, and dimension standards.

The Bidder shall accept full responsibility for his work, which includes documentation, preparation for shipment, inspection, warranty provisions, and compliance with the applicable codes and standards and the requirements of this Specification.

The Bidder shall refer to the eligible supplier/reseller of the network-attached storage for the OVP-SPUG, as specified in this Terms of Reference.

#### **SCOPE OF WORK**

The scope of work shall cover, but not be limited to, the supply, delivery, and testing of network-attached storage for the Office of the Vice President—Small Power Utilities Group (OVP-SPUG).

#### **DELIVERY PERIOD AND LOCATION**

The delivery period shall be Forty-Five (45) Calendar Days reckoned from receipt of Notice to Proceed.

The equipment to be supplied shall be delivered to National Power Corporation-SPUG Data Center, Senator Miriam P. Defensor-Santiago Avenue (formerly BIR Road), corner Quezon Avenue, Diliman, Quezon City.

The Bidder shall be responsible for considering its accessibility, means of transportation, and all other factors that could hamper the smooth execution of the contract.

Any and/or all expenses arising from the Bidder's lack of knowledge regarding the delivery site's existing conditions shall be his responsibility, and NPC shall not make any additional payment for them.

TECHNICAL SPECIFICATIONS

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## CODES AND STANDARD

The equipment furnished shall be by, but not limited to, the latest issues of the following codes and standards, including all addenda, in effect at the time of purchase order unless otherwise stated in this specification:

- |    |  |      |
|----|--|------|
| 1. | American National Standards Institute            | ANSI |
| 2. | Institute of Electrical and Electronic Engineers | IEEE |
| 3. | American Society for Testing and Materials       | ASTM |
| 4. | National Electrical Manufacturer's Association   | NEMA |
| 5. | Underwriters Laboratory                          | UL   |
| 6. | International Electro-Technical Commission       | IEC  |
| 7. | International Standards Organization             | ISO  |

The latest edition of each standard shall mean the latest edition available at the date of contract signing.

In addition to the above codes and standards mentioned, the Bidder shall comply with all National and local laws, codes, regulations, statutes, and ordinances.

Equipment or materials meeting other internationally accepted standards, which ensure an equal or higher quality than the standards mentioned, will also be accepted.

If there is any apparent conflict among standards, codes, or this specification, the Bidder shall refer the dispute to NPC for written resolution before delivery. NPC has the final decision regarding the acceptance of proposed standards.

Standards listed in the equipment specification are used mainly for NPC's references. Other internationally known standards, however, shall also apply, provided such standards are equivalent in all respects to the standard prescribed and to the specific requirements described in the individual equipment specification. The Bidder shall submit copies of such standards for NPC's review and approval.





TECHNICAL SPECIFICATIONS

**GENERAL REQUIREMENTS**

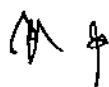
No.	Description	NPC's Requirements	Supplier's Compliance
1	Manufacturer	By Bidder	
2	Brand/Model	By Bidder	
3	Quantity	One (1) Unit	
4	Form Factor	1U (RU), rack-mount	
5	CPU Model/ Architecture	Intel Xeon, 64-bit, ≥4-core	
6	CPU Frequency	≥2.2 GHz	
7	Encryption Engine	Advanced Encryption Standard New Instructions (AES-NI)	
8	Memory	≥16GB DDR4 ECC UDIMM	
9	Network Interface 1	4 x GBE LAN port with link aggregation/ failover support	
10	Network Interface 2	Slot for add-in card, suitable 2 x10 GBE SFP+	

TECHNICAL SPECIFICATIONS

No.	Description	NPC's Requirements	Supplier's Compliance
11	External Port	USB 3.2 Gen 1	
12	Supported File System	Btrfs, EXT4, EXT3, FAT, NTFS, HFS+, exFAT (internal & external)	
13	Storage Capacity	4 x 12 TB 3.5" SATA III Enterprise HDD	
14	Power Supply	Redundant 230 VAC ( $\pm 5\%$ ), 60 Hz	
15	Smart System Fan	2 x 1-unit (full/calm/quiet modes)	
16	Supported RAID Type	Hybrid RAID (SHR), RAID 0, RAID 1, RAID 5, RAID 6, RAID 10	
17	Certification	FCC, CE, BSMI, EAC, CC	
18	Accessories:		
	18.1 Module 1	One (1) Set	
	a. UCD Bi-amplification	Digital and analog (low & high) combination	

TECHNICAL SPECIFICATIONS

No.	Description	NPC's Requirements	Supplier's Compliance
	b. Maximum SPL	$\geq 134$ Db	
	c. 24-bit DSP Selector	At least four (4) settings	
	d. Direct Interface	$\geq 3$ inputs	
	e. Material Type/ Component	Neodymium, 15" diameter (low) with 3" diameter (high)	
	f. Frequency Response	$\geq 50 \sim 18$ kHz	
	g. Power Supply	230 VAC ( $\pm 5\%$ ), 60Hz with link-out	
	18.2 Module 2	One (1) Unit	
	a. Type	Dual-wireless, unidirectional	
	b. Channel Targeting	Automatic, PLL synthesizer or better	
	c. Display	Dynamic LCD	
	d. Frequency Range	$\geq 500 \sim 900$ MHz	



TECHNICAL SPECIFICATIONS

No.	Description	NPC's Requirements	Supplier's Compliance
	e. Interface	XLR connector	
	f. Receiver Circuit	Squelch-tunable/NR	
	g. Power Adaptor	230 VAC ( $\pm 5\%$ ), 60Hz	

### ACCEPTANCE CRITERIA

The Bidder shall perform at his own expense all inspections required to ensure the adequacy of material, workmanship, and conformance of the equipment and accessories to the requirements of the specifications and standards.

The equipment/component shall be subjected to the Manufacturer's Standard Factory Tests before delivery.

### GUARANTEE


The Bidder shall guarantee to complete the repair and/or replacement within Sixty (60) Calendar Days of the supplied instruments and accessories at his own expense against defects in design, workmanship, and materials for One (1) Year after acceptance by NPC. The Bidder must also guarantee that the unit will perform in the manner outlined in the manual and the Contract.

The Bidder shall submit a (1) Year Warranty Certificate effective from the date of acceptance by NPC.

After the warranty period lapses, provided no defects are found and/or pending repair works, NPC shall release the warranty security/certificate.

### MEASUREMENT OF PAYMENT

The payment shall constitute full compensation for the Supply, Delivery, and Testing of Network-Attached Storage for the Office of the Vice President—Small Power Utilities Group (OVP-SPUG).



## Omnibus Sworn Statement (Revised)

*[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*  
Affiant

*[Jurat]*

*[Format shall be based on the latest Rules on Notarial Practices]*