



REPUBLIKA NG PILIPINAS  
**Pambansang Korporasyon Sa Elektrisidad**  
(NATIONAL POWER CORPORATION)

**OPEN PURCHASE ORDER**

O.P.O. No. 002119

Page 1 of 1

This OPO number must appear on all papers, invoices, packing list and correspondence.

TO: **IDEAMAX DESIGNS, INC.**,  
Unit 3D Road 2 Highway Hills,  
Mandaluyong City  
Tel. No. 8534-4462 / 09178148168

DATE: **March 2, 2022**

PD NO.: **SVP211015-KLRC388 (SVP3)**,

DELIVERY PERIOD: WITHIN \* See below, DAYS  
FROM DATE OF RECEIPT OF THIS ORDER

TERMS: 30 DAYS UPON DELIVERY AND ACCEPTANCE OF THE  
GOODS AND DOCUMENTS TO SUPPORT PAYMENT  
(ANNEX "A").

DELIVERY POINT:  
NPC Head Office Warehouse, Diliman, Quezon  
City c/o Property Cust.

REQUISITIONER: **HRD c/o R. B. Nojadera**,

OPO ITEM NO.	PR NO. ITEM NO.	DESCRIPTION	QTY/UNIT OF MEAS	UNIT PRICE	AMOUNT
		SUPPLY AND DELIVERY OF PLAQUE, GLASS			
	<b>HO-HRM21-001</b>	<b>2501990 OFFICE OF THE MGR, HUMAN RESOURCES DEPT.</b>			
1	1	PLAQUE, GLASS, MADE OF CLEAR GLASS, 5MM THICKNESS, SIZE: 7 INCH WIDE X 12 INCH H, 2.0 INCH COLORED COMPANY LOGO AND 1.0 MM, YELLOW BORDER, ARIAL FONT	50.00 PC	1,350.00	67,500.00
Subtotal.....P=					67,500.00
TOTAL AMOUNT (VAT INCLUDED)..... P=					67,500.00
PESOS : SIXTY SEVEN THOUSAND FIVE HUNDRED ONLY -					₱

The following documents shall constitute as integral part of this transaction, to wit:

- Bid proposal/Quotation dated January 13, 2022,
- PR No. HO-HRM21-001 dated August 12, 2021 (Non-Ormal),
- Terms of Reference

ADDITIONAL TERMS AND CONDITIONS:

- The OPO shall cover a supply contract period of one (1) year from the effectivity of the Notice to Proceed (NTP)
- Delivery shall be on a staggered basis. The Item shall be delivered quarterly upon request thru phone or e-mail.
- Delivery shall be reckoned from the date of receipt of NOTICE TO PROCEED duly confirmed via telephone and noted as officially received by the Supplier.
- Payment shall be made on a per delivery basis.
- If the OPO item quantities are not fully served, any remaining item shall be fully delivered at the end of the contract period.
- Supplier shall be responsible for having an available supply of the Item on this OPO. If the Supplier fails to meet the requested item for delivery within the due dates, and NPC is forced to purchase the item from other sources due to urgency of need, the difference between the awarded price and outsourced price shall be chargeable to the supplier.
- Deliveries which are not in conformance with the technical specifications shall be rejected.
- Warranty period is three (3) months.

**"NP - Small Value Procurement"**  
THIS ORDER IS SUBJECT TO THE TERMS & CONDITIONS PRINTED AT THE BACK HEREOF: →

<p>CC    GL    OE    WO    JO</p> <p><u>cc 2501990 March 2022</u></p> <p>FUNDS AVAILABLE</p> <p><u>OK after</u></p>	<p>Pambansang Korporasyon Sa Elektrisidad</p> <p>BY: <u>ALEXANDER P. JAPON</u> Vice President Administration &amp; Finance</p> <p>AUTHORIZED SIGNATURE</p>	<p>Please signify your acceptance and agreement with this O.P.O. by signing below:</p> <p>CONFORME: <u>MARIE JANE DINO</u> POSITION: <u>ACCOUNT EXECUTIVE</u> DATE: <u>MARCH 14, 2022</u></p>
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OFFICE ADDRESS:  
G/F NPC Building  
Cor. Quezon Avenue & Agham Road  
Diliman, Quezon City  
P.O. Box 1335

MATERIALS MANAGEMENT DEPARTMENT  
FAX NOS.: 921-7906 • 921-2514  
921-3382 • 921-3190

TEL. NOS.  
921-2818 / 924-5212 / 5208 / 5215  
924-5465 / 5226 / 5282 / 5244  
5357 / 5477