



# NATIONAL POWER CORPORATION

## NOTICE TO PROCEED

27 May 2022

**MR. NEMUEL R. ORALLO**

Authorized Representative  
TRI-O DIGIGRAPHICS  
#40 Visayas St. Filipinas Village,  
Malanday, Marikina City  
Tel Nos. 8941-9678 / 7576-1043  
E-mail: triodigigraphics@yahoo.com


**SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058398-ALC**

Dear Mr. Orallo:

Pursuant to Purchase Order No. **058398-ALC** in the total amount of **₱ 65,120.00** for the **Supply and Delivery of Multicopy Paper, Worx Specialty Paper and Photo Paper intended for System Planning Division** under PR No. **HO-SPD22-004**, **Central Records & Technical Documents Division** under PR No. **HO-CRT22-003**, **Civil Engineering & Architecture Division** under PR No. **HO-CEA22-006 & Buhi-Barit Watershed Area Team** under PR No. **HO-BBW22-009 (Item Nos. 1 – 3)**, you are hereby required to effect delivery of the goods/services within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,

  
**ALEXANDER P. JAPON**  
Vice President, Admin & Finance

Cf: Ms. M. B. Guinto – SDM, Admin  
Mr. R. A. Villarin – DM, Logistics  
Ms. C. B. Bencio - Manager, SPD  
Mr. L. M. Esclanda – Section Chief, CRTD  
Mr. J. L. Mendoza – Draftsman B  
Mr. J. A. Amistoso – OIC, Section Chief, BBWAT

Received and Acknowledged by: Nemuel Orallo  
Authorized Representative

Date: 5/30/22

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Quezon City 1100, Philippines  
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