



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

29 December 2021

MR. JOEL F. MANILA

Senior Account Manager

ULY TECH TRADING

Unit 006 G/F Four M Square Building, Quirino High Way,
Greater Lagro, Quezon City

Tel. Nos: 8362-0770 / 0917-6220913

Email: ulytechtrading@gmail.com

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058309-JAA

Dear Mr. Manila:

Pursuant to Purchase Order No. **058309-JAA** in the total amount of **₱ 92,950.00** for the **Supply and Delivery of HeadSet and three (3) other items intended for Financial Reporting, Review & Control Division** under **PR No. HO-FRM21-001 (Item Nos. 1-4)**, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,


ALEXANDER P. JAPON

Vice President, Admin and Finance

Cf: Ms. M. B. Guinto – SDM, Admin
Mr. R. A. Villarin – DM, Logistics
Ms. M. G. Saulong – Sr. Financial Specialist B, FRRCD

Received and Acknowledged by:


Authorized Representative

Date:

31 DEC 2021

BIR Road cor. Quezon Avenue, Diliman
Quezon City 1100, Philippines
Tel. Nos. (632) 921-3541 to 80
Fax No. (632) 921-2468
Website: www.napocor.gov.ph



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