



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

14 December 2021

MR. OLIVERT Y. DUYA

Authorized Representative
MAINTENANCE OF AIRCONDITIONING & REFRIGERATION (MARCO) CO., INC.
Marco Building, 12 Matatag Street, Brgy. Pinyahan
Diliman, Quezon City
Tel. Nos. : 8922-3504 / 8922-7365
Fax No.: 8920-4598
E-mail: marco_hvac@yahoo.com

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058263-NIY

Dear Mr. Duya:

Pursuant to Purchase Order No. **058263-NIY** in the total amount of **₱ 144,068.40** for the **Supply and Delivery of Airconditioning Units intended for Warehousing, Inventory & Asset Disposal Division** under PR No. **HO-WIT21-003 (Item Nos. 1-2)**, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.


Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,


ALEXANDER P. JAPON *M/14*
Vice President, Administration & Finance

Cf: M. B. Guinto, SDM-Admin
R. A. Villarin, DM-Logistics
R. S. Olila - MMS-A, WIADD

Received and Acknowledged by:


Authorized Representative

Date:

DECEMBER 14, 2021

BIR Roadcor, Quezon Avenue, Diliman
Quezon City 1100, Philippines
Tel. Nos. (632) 921-3541 to 80
Fax No. (632) 921-2468
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