



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

20 December 2021

MR. NEMUEL R. ORALLO

Authorized Representative
TRI-O DIGIGRAPHICS
#40 Visayas St., Filipinas Village
Malanday, Marikina City
Tel Nos. : 8941-9678 / 7576-1043
E-mail: triodigraphics@yahoo.com


SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058261 - MGF

Dear **Mr. Orallo:**

Pursuant to Purchase Order No. 058261 - MGF in the total amount of P98,400.00 for the Supply and Delivery of Computer Desktop Camera (Webcam), 90 Tilt-Adjustable Clip Fits a Variety of Laptops Screen and Desktop Monitor and Headphones/Earphones with Microphone and Noise Cancelling under PR Nos. EO-EIA21-005 & HO-EMA21-016 (Item Nos. 1 & 2), you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,


USEC. DONATO D. MARCOS
Officer-in-Charge

Received and Acknowledged by: Nemuel Orallo
Authorized Representative

Date: 12/21/21

cf: Mr. A. P. Japon - VP, Admin & Finance
Ms. M. B. Guinto - SDM, Admin
Mr. R. A. Villarín - DM, Logistics
Mr. J.A. O. Quito - PE-A, EIALD
Ms. E. L. Formanes - CSSA, EMAD

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