



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

09 March 2022

MS. MARIE JANE P. DINO

Account Executive
IDEAMAX DESIGNS, INC
Unit 3D Road 2 Highway Hills,
Mandaluyong City
Tel. Nos. 8534-4462 / 09178148168
Email: maja.ideamax@gmail.com


SUBJECT: NOTICE RE: OPEN PURCHASE ORDER NO. 002119-RSC

Dear Ms. Dino:

Pursuant to Open Purchase Order No. 002119-RSC in the total amount of **₱ 67,500.00** for the **Supply and Delivery of Plaques intended for Office of the Manager, Human Resources Department** under PR No. **HO-HRM21-001**, you are hereby required to effect delivery of the goods/services within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,


ALEXANDER P. JAPON
Vice President, Admin & Finance

Cf: Mr. A. P. Japon – VP, Admin & Finance
Ms. M.B. Guinto - SDM, Admin
Mr. R. A. Villarin – DM, Logistics
Mr. R. B. Nojadera – Manager, HRD

Received and Acknowledged by: MARIE JANE DINO
Authorized Representative

Date: MARCH 14, 2022

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Quezon City 1100, Philippines
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