



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

04 August 2021

MR. LUISITO L. BALBOA

Sales Executive

MARKPOWER ENTERPRISES

1646 Jose Abad Santos Tondo, Manila,

Tel. No. 8252-8952 Fax No. 8252-8926

Email: markpowerenterprises@gmail.com

SUBJECT: NOTICE RE: OPEN PURCHASE ORDER NO. 002114-RSC

Dear Mr. Balboa:

Pursuant to Open Purchase Order No. 002114-RSC in the total amount of ₱ 66,000.00 for **Supply and Delivery of Battery, 1SN for Toyota Rush 2018 Model intended for Transportation & Facilities Management Division** under PR No. HO-TFM21-090, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,

ALEXANDER P. JAPON

Vice President, Admin & Finance

Cf: Ms. M. B. Guinto - SDM, Admin
Mr. R. A. Villarín - DM, Logistics
Mr. A. D. Reodique - Section Chief, TFMD

Received and Acknowledged by:

Luisito Balboa
Authorized Representative

Date:

8-9-21

BIR Road cor. Quezon Avenue, Diliman
Quezon City 1100, Philippines
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