



## NATIONAL POWER CORPORATION

10 June 2022

**MS. CLAIRE B. JOSEPH**

Project Support Officer  
OTUS COPY SYSTEMS, INC.  
10F MG Tower, 75 Shaw Blvd.,  
Mandaluyong City  
Tel. No. 8631-9454 Loc. 113/8535-8731  
Email: clairebalaguer@yahoo.com

SUBJECT: **NOTICE OF AWARD – P.O. No. 058415-RSC**

Dear Ms. Joseph:


Pursuant to Article XI Section 37 of RA 9184, Notice of Award (NOA) is hereby served to **Otus Copy Systems, Inc.** for having submitted the Lowest Calculated and Responsive Quotation (LCRQ) for the **Supply and Delivery of Printer LaserJet Heavy Duty and Five (5) other Items intended for Financial Planning Division under PR No. HO-FPD22-001 (Item Nos. 1-6)** in the total contract amount of **Eighty Eight Thousand Eight Hundred Fifty Four Pesos (₱ 88,854.00) only.**

Please be reminded of the ff: a) Your price validity is one hundred twenty (120) days from bid opening date; b) Delivery period is within fifteen (15) calendar days from issuance of NTP; and c) Delivery site is at NPC-HO Warehouse, Diliman, Quezon City.

You or your duly authorized representative are hereby required to receive the NOA within **two (2) days** from receipt hereof. Failure to receive the same shall constitute sufficient ground for cancellation of the award.

For any clarification, please proceed to the MSSPD, Logistics Department, Ground Floor, NPC-OBC or you may call us at Tel Nos. 8921-6048 / 8921-3541 loc. 5515 from 8:00 AM to 5:00 PM, Monday to Friday or email us at msspd@napocor.gov.ph.

Very truly yours,

  
**ALEXANDER P. JAPON**  
Vice President, Admin & Finance

Received and Acknowledged by: MARY- DARWIN ARGALLON  
Authorized Representative  
Date: 06/20/22

cf: Ms. C. M. Villareal- Sr. Financial Analyst-FPD

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Quezon City 1100, Philippines  
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