



NATIONAL POWER CORPORATION

23 September 2021

MS. MICHELLE CAMILLE ACILO

Project Support Officer
OTUS COPY SYSTEMS, INC.
10th Flr. MGTower #75 Shaw Blvd.
Mandaluyong City
Tel. Nos. 8631-9454 / 8535-8731
Email: micaacilo@gmail.com

SUBJECT: NOTICE OF AWARD – P.O. No. 058144-JBO

Dear Ms. Acilo:


Pursuant to Article XI Section 37 of RA 9184, Notice of Award (NOA) is hereby served to **OTUS COPY SYSTEMS, INC.** for having submitted the Lowest Calculated and Responsive Quotation (LCRQ) for the **Supply and Delivery of Various Toner Cartridges** intended for **Strategic and Business Planning Division** under PR No. **HO-SBP21-003 (Item Nos. 1 – 4)** in the total contract amount of **Ninety Eight Thousand Four Hundred Sixty Three Pesos (₱ 98,463.00) only.**

Please be reminded of the ff: a) Your price validity is one hundred twenty (120) days from bid opening date; b) Delivery period is within twenty (20) calendar days from issuance of NTP; and c) Delivery site is at NPC-HO Warehouse, Diliman, Quezon City.

You or your duly authorized representative is hereby required to formally acknowledge the NOA within **two (2) days** from this notification. Failure to formally receive the same shall constitute sufficient ground for cancellation of the award.

For any clarification, please proceed to the MSSPD, Logistics Department, Ground Floor, NPC-OBC or you may call us at Tel Nos. 8921-6048 / 8921-3541 loc. 5515 from 8:00 AM to 5:00 PM, Monday to Friday or email us at msspd@napocor.gov.ph.

Very truly yours,


ALEXANDER P. JAPON
Vice President, Admin and Finance

Received and Acknowledged by: MARIC JARWIN ARGALLON
Authorized Representative

Date: 10-26-21

cf: Ms. B. T. Rivero – Div. Manager, SBPD

BIR Road cor. Quezon Avenue, Diliman
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