



Republic of the Philippines
National Power Corporation

TERMS OF REFERENCE
ALTERNATIVE MODE OF PROCUREMENT
[SHOPPING – 52.1b]

1. **Scope of Works:** PR NO(s). HO-MSD25-015 / SHB250603 - DM00210

For the SUPPLY AND DELIVERY OF CONSUMABLE MATERIALS FOR SERVICING AND REPAIR OF GENERATING SETS AND TRANSFORMERS OF SPUG PLANTS

Item No.	DESCRIPTION	QTY.	ABC (PhP)
1	GLOVES, KNITTED-COTTON COLORED KNITTED COTTON THICK	300 PAIRS	39,000.00
2	GOOD LUMBER, (GMELINA/TANGUILE/APITONG/YAKAL/LAWAAN), ROUGH 2 x 2 x 8' – FOR CRATING OF MECHANICAL AND ELECTRICAL PARTS OF SPUG PLANTS	100 PCS	45,000.00
3	WASTE RAGS CIRCULAR HIGH ABSORBENT, FOR ELECTRICAL AND MECHANICAL USE	100 KGS	20,000.00
4	ELECTRICAL TAPE, ELECTRICAL VINYL PLASTIC, 0.16MM x 19MM x 16M / ROLL, BLACK	40 ROLLS	4,000.00
5	HAND CLEANER, WATERLESS HAND CLEANER, QUICKLY REMOVES OIL/GREASE/INDUSTRIAL SOIL/MEDIUM DIRT/TAR (AT LEAST 500ML CANISTER)	7 PCS	5,040.00
6	PAINT, TRAFFIC PAINT, YELLOW, 1 CAN / 4 LITERS	10 GALS	15,000.00
7	PAINT, PRIMER, GRAY, 1 CAN / 4 LITERS	10 GALS	15,000.00
8	PLASTIC FILM (CLING), INDUSTRIAL PLASTIC WRAP (CLEAR) – 20 INCHES x 500 METERS / ROLL	9 ROLLS	7,650.00
9	RAGS, WIPE RAGS, CLEAN COTTON CLOTHS RAGS, COLOR WHITE, NOT LESS THAN 1 METER / CUT	76 KGS	34,960.00
10	SAFETY SOLVENT MOTOR CLEANER TRICHLOROETHYLENE BASED (SLOW DRY), (FOR GENERATOR AND TRANSFORMER USE), TIN CONTAINER, 20 LITERS / PAIL	14 PAILS	84,000.00
11	WIRE MOTOR LEAD, SILICONE ELECTRICAL WIRE #10, 600V, STRANDED (FOR ELECTRICAL USE)	295 Meters	33,925.00
12	WIRE MOTOR LEAD, SILICONE ELECTRICAL WIRE #8, 600V, STRANDED	295 Meters	33,925.00
13	ADHESIVE, EPOXY, 2-COMPONENT (RESIN & HARDENER) MACHINABLE COMPOUND REBUILDING GRADE (See attached specs.)	2 Sets	35,000.00
14	PAINT, TRAFFIC PAINT, BLACK	10 GALS	15,000.00
TOTAL AMOUNT			387,500.00

Notes:

- Warranty shall be at least three (3) months.
- Mode of Award: Lot Award. However, Bid Price offer should not exceed ABC per item.
- All materials/items to be supplied by the winning bidder shall be brand new, genuine, and in its original packaging.
- See attached sheet for complete Technical Specification.
- Must indicate Brand/Model and provide brochure or specifications on your quotation.

APPROVED BUDGET FOR THE CONTRACT: PhP 387,500.00

2. Delivery Period

Delivery Period shall not be later than **Thirty (30) Calendar Days** upon receipt of the Purchase Order / Notice to Proceed.

3. Delivery Point

Items shall be delivered at **MRMD, Brgy. Buli, Muntinlupa City.**

4. Bid Submission

The Bidder shall submit their quotations through their authorized representative or in the manner of submission as prescribed in the RFQ.

5. Late Bids

Any quotation submitted after the deadline of submission and receipt of bids shall not be accepted by NPC.

6. Bid Prices

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A quotation submitted with an adjustable price quotation shall be treated as non-responsive.

7. Bid Price Validity

Price Validity shall not be less than One Hundred Twenty (120) calendar days from date of opening of bids/quotations.

8. Eligibility Criteria

- a. Bids shall be checked using the PASS / FAIL Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated PASSED, the same shall be ranked and corrected for computational errors to identify the Single/Lowest Calculated Quotation (S/LCQ).

9. Detailed Evaluation and Comparison of Bids

The S/LCQ shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

10. Post-qualification

Documents submitted for the Lowest Calculated Quotation (LCQ) will undergo a post-qualification evaluation. Original copies of these documents presented at bid opening/submission must be made available during the post-qualification process. Any quotation that successfully meets the post-qualification criteria will be declared as the Single/Lowest Calculated and Responsive Quotation (S/LCRQ).

11. Total Contract Price

The Total Contract Price shall be inclusive of all taxes and other related expenses / charges.

12. Notice to Supplier

- a. The supplier shall pick-up the Purchase Order (PO)/ Notice to Proceed (NTP) from NPC within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

13. PO Effectivity

The PO Shall take effect immediately upon receipt of the PO / NTP by the supplier sent through fax as evidenced by the fax transmission receipt and as confirmed by the supplier's representative.

14. Terms of Payment

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

15. Warranty

In order to assure that manufacturing defects shall be corrected by the supplier, a warranty shall be required from the contract awardee for a minimum period of three (3) months, in case of expendable supplies, or a minimum period of one (1) year, in case of non-expendable supplies, after acceptance by the procuring entity of the delivered supplies, unless otherwise provided in the RFQ.

16. Liquidated Damages

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent(1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay but not to exceed ten percent (10%) of the total contract price. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

17. Liability of the Supplier

If after receipt of the Purchase Order, the supplier fails to deliver the goods, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

18. Disclosure of Relations

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure of relations.

19. Administrative Sanctions

Bidder shall likewise be imposed the rules as stated in section 69 (Imposition of administrative penalties) should there be infractions committed.

20. Reservation Clause

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to the contract award, without thereby incurring any liability to the affected bidder/s.

--- Remaining space on this page is intentionally left blank ---

Handwritten mark

SUPPLIER'S BID QUOTATION
[SHOPPING – 52.1b]

To: The BAC Chairman:

I have read and examined the Terms of Reference for Purchase Requisition (PR) No/s. **HO-MSD25-015**. I agree with the conditions of the TOR and offer the following supplies with specific description:

ITEM NO.	DESCRIPTION OF ITEM / S TO BE SUPPLIED (INCLUDE BRAND NAME)	QTY	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
TOTAL BID PRICE				

SPECIFICATIONS OF ADHESIVE

- Two components, fast curing surface tolerant repair paste used as an emergency repair and rebuild system for machinery and equipment.
- Ideal for use as a high strength structural bonding adhesive or for the creation of irregular load bearing shims.
- Multi-purpose durable surface-tolerant repair composite
- Exhibits excellent adhesion to manually prepared damp, oil contaminated and underwater substrates
- Rapid cure even at low temperatures allows for emergency in-situ repairs without the need for hot work
- Excellent mechanical properties ensuring durability and longevity in service
- Simple 1:1 volume mix ratio makes it easy to mix and apply with no need for specialist tools
- Ideal for repair kits and emergency repair due to its versatility in use
- Reduced health and safety risks as it is solvent-free
- Outstanding corrosion and chemical resistance
- Can be machined using conventional tools

Base Component

Density: 1.93 g/cm³

Gel Strength: 127 g/cm

Solidifier Component

Density: 2.93 g/cm³

Gel Strength: 182g/cm

Mixed Properties

Mixed Form: 2.12 g/cm³

Mixed Density: >0.5 in / >12.7 mm

VOC (ASTM D2369): 0.06% / 1.29 g/L