

NATIONAL POWER CORPORATION

NOTICE OF VACANCY

Date : 7-Jul-08

We are inviting applicants for the following vacancies. If you are qualified, please submit your applications to the **Organizational Management & Placement Division, Human Resource Management Department** at the 3rd Floor, Bldg. 1, National Power Corporation, Quezon Avenue Cor. Agham Road, Diliman, Quezon City, on or before July 18, 2008. It is understood that all applications not accompanied by the following documents shall not be included in the screening: (a) Updated Personal Data Sheet (b) Updated Service Record (c) Transcript of Records (d) Certificate(s) of Eligibility and Report of Rating (for RA 1080) (e) List of Trainings/Seminars Attended.

Functional Group : HUMAN RESOURCES, ADMIN. & FINANCE

POSITION / STATION	ITEM NO.	JG	QUALIFICATION STANDARDS			
			EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
<i>Sr. Financial Specialist B</i>	<i>HAF0073-01</i>	14	<i>Bachelor's Degree relevant to the job</i>	<i>Three (3) years of relevant experience</i>	<i>Sixteen Hours (16) of relevant training</i>	<i>Career Service (Prof)</i>
	<i>MANSPECS</i>			<i>At least one (1) year of progressively responsible experience in insurance</i>	<i>Training in basic non-life insurance course</i>	

Copy Furnished:

1. HRMD
2. HR Services: All Plants - Hydro, Geothermal, & Thermal Generation
3. Professional Svcs Dept - Mindanao Generation
4. SPUG & TMS



ELOIDA C. LEONA

Manager

Organizational Management & Placement Division